

## **Pondicherry Institute of Medical Sciences**

(A Unit of The Madras Medical Mission)

### **COMPONENTS OF THE POSTGRADUATE CURRICULUM:**

The major components of the Postgraduate curriculum shall be:

- Theoretical knowledge
- Practical and clinical skills
- Publication/submission of a Research article in scientific journals or Presentation of the paper in National Conference of the concerned Society.
- Soft skill attributes including communication skills.
- Training in research methodology, Medical Ethics and Medico legal aspects.

### **RULES AND REGULATIONS OF THE POSTGRADUATE PROGRAM FOR MD/MS**

1. All candidates joining the Post Graduate training Program shall work as 'Full Time Residents' during the period of training.
2. All Post graduate students who are admitted in PIMS should register in Tamil Nadu Medical Council within one month of joining the course, if not registered earlier.
3. Post Graduate student should attend not less than 80% (Eighty percent) of the imparted training during each academic year.
4. The period of training shall be three completed years including the period of examination. In case of students possessing a recognized two year postgraduate diploma course in the same subject, the period of training, including the period of examination shall be two years.
5. Post Graduate students of MS/MD/MCh degree courses shall maintain a dynamic e-log book which needs to be updated on weekly basis about the work carried out by them and the training programme undergone during the

period of training. MS/MCh students shall mandatorily enter details of surgical operations assisted or done independently.

6. The postgraduate should maintain Record (Log) book of the work carried out by them including participation in the academic activities and assessed periodically by the faculty members
7. The postgraduate students shall be required to participate in the teaching and training program of undergraduate students and interns
8. Every postgraduate shall carry out dissertation work on an assigned research project under the guidance of a recognized Post Graduate teacher.
9. PG students should have the identity card while at work/duty

### **PERIPHERAL POSTINGS**

There shall be peripheral postings for Broad Specialty Postgraduate students in different Departments/Hospitals in keeping with the educational/training requirements, for not more than four months excluding District residency Programme.

### **DISTRICT RESIDENCY PROGRAMME**

All postgraduate students will undergo a compulsory residential rotation of three months in District Hospitals/ District Health System as a part of the course curriculum. Such rotation will take place in the 3rd or 4th or 5th semester of the Postgraduate programme.

### **ACADEMIC ACTIVITIES**

- Every 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays institute level CME's are held
- Second Tuesday of every month PIMS scientific society meet is held which gives a platform for the postgraduates to present their research work and Case reports.
- Mortality Meet is held in the last Tuesday of every month.

- Regular departmental activities – journal club , seminar , case presentation , group discussion, etc.,

It is mandatory for the Post Graduates to attend and actively participate in these programmes.

Quarterly assessment of the Post Graduate training will be documented.

## **LEAVE RULES FOR POSTGRADUATES**

The post graduates are eligible for a maximum of 30 days leave per year, fifteen days of which can be carried forward every year to the following year. This can be taken as study leave in the 3<sup>rd</sup> year, prior to final examination. **No other study leave will be permitted.**

### **1. CONFERENCE LEAVE**

In addition, PG students are eligible for Conference leave of 10 days per year with prior sanction by Director Principal, to attend and present research papers in the national or state meetings. Attendance certificate needs to be submitted.

### **2. MATERNITY LEAVE**

Maternity leave of six months can be availed. This leave can be combined with the available leave for that year and accumulated leave of previous years. The date of delivery has to be certified by the Department of Obstetrics & Gynecology of PIMS. However the course will be extended accordingly.

### **3. LEAVE ON LOSS OF PAY**

Post graduates are not eligible for any leave on loss of pay. It can be taken only in exceptional circumstances with prior permission of Director Principal and the course will be extended accordingly.

## **ATTENDANCE**

The postgraduates should have a **minimum of 80% attendance in each academic year**. Failure of which can lead to extension of the course period and will be able to appear for the University examination after additional six months/one year.

Biometric attendance (PIMS & NMC) is mandatory for all post graduates. If any PG has not registered their biometry twice (In and Out) and signed in the attendance register, it will be considered as leave/LOP and accordingly deducted from their eligible leave.

## **ELIGIBILITY FOR APPEARING FOR UNIVERSITY EXAMINATION**

(Ref: clause 13.8 (c) in terms of Gazette Notification dated 9.12.2009)

A postgraduate student in broad specialties/super specialties would be required to present

- One poster presentation
- To read one paper at a national/state conference
- Present one research paper which should be published/accepted for publication/sent for publication during the period of his postgraduate studies

## **HELMET**

1. It is mandatory for all postgraduate students who use two-wheeler / four-wheeler in the premises of PIMS to comply with the following
  - Use of helmet is compulsory for all students and only 2 persons are allowed to travel on a two-wheeler.
  - Use of seat belt is compulsory and only a maximum of 5 students are allowed in a four-wheeler (car) including the driver.

Any breach in the above rules will lead to confiscation of the vehicle.

## **DRESS CODE**

Postgraduates are expected to dress up neatly and decently. The following dress code is to be followed by the Post graduates during the working hours and while on duty.

- Men        - Trousers with shirts with formal shoes.
  - Jeans and t- shirts not permitted
  - Sandals , sneakers and chappals are not allowed
  
- Women -Saree/salwar/chudidhar/formal pants (not jeans) with long tops
  - Tights / leggings with short tops not permitted
  - Flip flops and other casuals footwear are not permitted

## **RAGGING:**

**RAGGING IS STRICTLY PROHIBITED.** Whoever commits, participates in, abets or propagate ragging within or outside the institution shall be suspended from the institute with immediate effect and the Director Principal shall report the matter to the civil/police authorities. It is mandatory every year for the postgraduates to fill the anti ragging undertaking (affidavit) online at <http://amanmovement.org/form>.

## **RULES OF CONDUCT AND DISCIPLINE IN HOSTELS (MEN & WOMEN), P.I.M.S**

### **RAGGING**

Ragging in any form is strictly prohibited in the hostel. Perpetrators will be dealt with suitable disciplinary actions.

### **BANNED ACTIVITIES AND GROUP ACTIVITIES**

Possession or use of alcohol, addictive drugs, narcotics and tobacco products is strictly prohibited within the hostel. Students found in possession of or using any of these, or found to be under the influence of these substances will be asked to vacate the hostel immediately and suitable disciplinary action will be initiated against the individual. The security guards in the hostel have the authority to check the incoming baggage of students for the purpose of detecting contraband items being taken into the hostel.

### **VALUABLES**

Each student shall be responsible for her/his belongings. Reporting of theft if any, must be made immediately in writing to the Security Manager.

### **HOSTEL ROOMS AND COMMON AREAS:**

Each student shall be responsible for keeping her/ his room clean and tidy.

Furniture and fittings provided in the rooms/ common rooms/ mess / bathrooms etc., should not be damaged or removed. Loss or damage will have to be financially compensated by the persons responsible for it.

Students are required to switch off room lights and fans, bathroom lights, AC, exhaust fans and geysers when not in use, especially during the daytime.

An atmosphere conducive to study should be maintained. Loud music and watching television/videos with loud volume is not permitted.

### **P.I.M.S FACILITY FOR STAY**

Parents may avail International Guest House, Contact MR.SUJAI .B, Junior Assistant Manager, and Mobile No: 9940142427

**COUNSELLING CELL** Do you need someone to pray for you? Kindly send in your prayer requests to [chaplain@pimsmmm.net](mailto:chaplain@pimsmmm.net) . There is a group of people who can pray for your needs. You can remain anonymous.

### **LIBRARY TIMIINGS**

Working days: Monday to Saturday

Time: 8.00am to 10.00 pm

Holidays: Sunday

Time: 9.00am to 5.00pm

### **BANKING FACILITY**

#### **CENTRAL BANK OF INDIA**

#### **ATM, 24 HRS SERVICE**

Working days : Monday to Friday  
Time : 10.00am to 5.00pm  
Lunch Time : 2.00-2.30pm

I and III Saturday

Time : 10.00am to 5:00pm  
Lunch Time: 2.00-2.30pm